

The Greenwich Country Day School

P.O. Box 623, Old Church Road • Greenwich, Connecticut 06836 - 0623

Telephone (203) 863- 5654 • Fax (203) 552-9826

awalker@gcnds.net

Alyson Henning Walker
Director of Secondary Placement

AUTHORIZATION FOR RELEASE OF

SCHOOL RECORDS

Authorization for Release of School Records and Confidentiality of Letters of Recommendation

As a parent(s)/guardian(s) of _____, we authorize The Greenwich Country Day School to send any and all school records for this student to any secondary school for which such a request has been made by us. We also authorize The Greenwich Country Day School to obtain school records from the school where my child enrolls for a maximum period of four years. We also agree that all letters of recommendation for this student from The Greenwich Country Day School are confidential and will not be released to the student or the undersigned.

Signed: _____

Date: _____